

EDUCATION LEADERSHIP, MANAGEMENT AND POLICY (EXECUTIVE M.A.)

The Executive M.A.E. degree program prepares education professionals for leadership positions and careers in K-12 educational environments. Courses are held in a blended format offering both online and in-seat courses. Upon completion students are positioned to earn state certification (supervisor and/or principal).

Admissions Requirements

Admission will be open to holders of baccalaureate degrees from accredited colleges or universities. The faculty will evaluate each applicant based on the following criteria and materials:

- Statement of purpose.
- Official undergraduate and graduate transcripts.
- Three letters of recommendation from academic and/or professional references.
- Current résumé.
- Certified school teaching experience; and
- Personal interview.

Applications are reviewed on a rolling basis.

Course Requirements

Students must complete a minimum of 39 credit hours, as listed below. Up to 6 credits not applied to previous degrees may be transferred.

| Code | Title | Hours |
|--------------------|--------------------------------|-----------|
| ELMP 6006 | Current Issues-Pol Implic | 3 |
| ELMP 6601 | Organiz and Admin of Education | 3 |
| ELMP 6665 | Curric Dvlpmt and Eval | 3 |
| ELMP 6666 | Supv of Instr and Eval | 3 |
| ELMP 6761 | Finance in Administration | 3 |
| ELMP 7763 | Education Law | 3 |
| ELMP 7768 | Technology for Administrators | 3 |
| ELMP 7772 | Lead Dyn Analysis Sup | 3 |
| ELMP 7776 | Curric Design and Engineering | 3 |
| ELMP 8891 | Dir Research Admin Supervision | 3 |
| ELMP 8983 | Lead Mgmt Assess Center | 3 |
| ELMP 8981 | Admin Intern Part I | 3 |
| ELMP 8982 | Admin Intern Part II | 3 |
| Total Hours | | 39 |

Other Requirements

Mid-Program Assessment Center

This activity is administered to our advanced degree students at the midpoint of our program. It is a non-graded leadership activity which assesses student knowledge, decision-making and verbal communication skills. The Assessment Center includes three simulated supervisory/administrative activities related to the current National Education Leadership (NELP) Standards. The assessment is administered to each student by one assessor. The assessor is a Seton Hall University

Professor or a certificated supervisor, principal or superintendent considered by our ELMP Department to be an expert practitioner in the field.

Internship

The administrative internship is a culminating leadership experience that provides meaningful leadership and management-based activities within a school/district setting. The program is 600 hours, year-long experience that is focused on 550 hours at the school/district in which the intern is employed and an additional 50 hours at a school/district distinctly different (from a demographic perspective) than the district in which the intern is employed. The program is aligned to CAEP standards for clinical experience. A NJDOE certificated supervisor, principal or school administrator serves as the primary mentor to the intern. In addition, a Seton Hall University professor serves as a liaison between the mentor and mentee during the 2-semester program to ensure that the intern receives the guidance and support necessary to successfully complete the program requirements, including the development of a portfolio.