

# K-12 EDUCATION LEADERSHIP, MANAGEMENT AND POLICY (M.A.E.)

The programs in K-12 Education Leadership, Management and Policy prepare students for a variety of careers in K-12 education leadership. Overall, degree offerings include: Master of Arts in Education, Education Specialist, and Doctor of Education. In addition, we offer coursework for a Certificate in Supervision. Program details are listed below:

This M.A.E. degree program prepares education professionals for leadership positions and careers in K-12 educational environments. Upon completion students are positioned to earn state certification (supervisor and/or principal).

## Admissions Requirements

Admission will be open to holders of baccalaureate degrees from accredited colleges or universities. The faculty will evaluate each applicant based on the following criteria and materials:

- Statement of purpose.
- Official undergraduate and graduate transcripts.
- Three letters of recommendation from academic and/or professional references.
- Current résumé.
- Certified school teaching experience; and
- Personal interview.

Applications are reviewed on a rolling basis.

## Course Requirements

Students must complete a minimum of 39 credit hours, as listed below. Up to 6 credits not applied to previous degrees may be transferred.

Code	Title	Hours
EDST 7310	Ethical Found-Prof Help Relati	3
ELMP 6601	Organiz and Admin of Education	3
ELMP 6665	Curric Dvlpmt and Eval	3
ELMP 6666	Supv of Instr and Eval	3
ELMP 6761	Finance in Administration	3
ELMP 7763	Education Law	3
ELMP 7768	Technology for Administrators	3
ELMP 7772	Lead Dyn Analysis Sup	3
ELMP 7776	Curric Design and Engineering	3
ELMP 8891	Dir Research Admin Supervision	3
ELMP 8983	Lead Mgmt Assess Center	3
ELMP 8981	Admin Intern Part I	3
ELMP 8982	Admin Intern Part II	3
	or ELMP 9999 Culminating Research Seminar	
<b>Total Hours</b>		<b>39</b>

## Other Requirements

### Mid-Program Assessment Center

This activity is administered to our advanced degree students at the midpoint of our program. It is a non-graded leadership activity which assesses student knowledge, decision-making and verbal communication skills. The Assessment Center includes three simulated supervisory/administrative activities related to the current National Education Leadership (NELP) Standards. The assessment is administered to each student by one assessor. The assessor is a Seton Hall University Professor or a certificated supervisor, principal or superintendent considered by our ELMP Department to be an expert practitioner in the field.

### Internship

The administrative internship is a culminating leadership experience that provides meaningful leadership and management-based activities within a school/district setting. The program is 600 hours, year-long experience that is focused on 550 hours at the school/district in which the intern is employed and an additional 50 hours at a school/district distinctly different (from a demographic perspective) than the district in which the intern is employed. The program is aligned to Council for the Accreditation of Educator Preparation (CAEP) standards for clinical experience. A NJDOE certificated supervisor, principal or school administrator serves as the primary mentor to the intern. In addition, a Seton Hall University professor serves as a liaison between the mentor and mentee during the 2-semester program to ensure that the intern receives the guidance and support necessary to successfully complete the program requirements, including the development of a portfolio.