

TUITION AND FEES

The most recent information on tuition and fees can be found at <https://www.shu.edu/bursar/tuition-and-fees.cfm>.

Payment

Seton Hall University utilizes electronic billing as the official means of distributing student bills. Students are required to monitor their accounts through the online self-service access and make on-time payments. (Pre-registration is required of continuing students.) Charges are assessed for all course reservations, regardless of class attendance. Courses must be officially dropped online or in the Office of the Registrar before the applicable due dates. Details are available online at <https://www.shu.edu/registrar/financial-implications-of-withdrawing-from-the-university.cfm>. All checks and money orders should be made payable to Seton Hall University. Payments made by mail should be sent to the address listed on the eBill. The University encourages online payments through the student PirateNet portal. Electronic checks, echecks, are accepted with no charge. Credit card payments can only be made online, and a convenience fee is applied to the amount paid.

No student may preregister for a subsequent semester, begin a new semester, reserve a residence hall assignment or make any course changes with an unpaid balance from the preceding semester. In no case will a student receive a degree, diploma, grades, certificate of degree or transcript of credits until charges have been paid in full. The University reserves the right to drop from classes any students who are in default of their payment.

Payment Plan

Seton Hall University offers plans designed to provide students and their families no interest payment plans at a nominal fee. Please visit the site <http://www.shu.edu/bursar/billing-and-paymentsfaq.cfm#paymentplans> or call 800-222-7183 for more information. Payment plans are not available for summer sessions or past due charges.

Late Fees and Collection Costs

Any amounts unpaid after the semester's due date are subject to late fees. The late fee is up to \$250 each semester. The University reserves the right to pursue legal action in a court of law for any outstanding account balances. If legal action is pursued, the student will be responsible for all collection costs, including reasonable attorney fees, collection agency fees and court costs, in addition to such amounts owed to the University.

Tuition Discounts

Priests, brothers, and sisters of the Roman Catholic Church are eligible for a 50 percent religious reduction in graduate tuition rates. Application, accompanied by verification of eligibility, must be submitted to Student Financial Services prior to registration. Written guidelines are available from this office upon request. Senior citizens also receive a discount when they enroll for courses which are available to them on a space-available basis and are asked to present proof of age (65 or older) each semester. Tuition waiver forms are available from the Office of the Registrar, Bayley Hall, at the time of registration.

Online courses or those taught under comprehensive fee-based structures are not eligible for tuition discounts.

Withdrawal from the University

By registering for classes, a student has entered a legal and binding contract to pay all tuition, fees and housing charges with Seton Hall University. Non-attendance of classes does not constitute an automatic withdrawal. A formal withdrawal application must be submitted and approved through the Office of the Registrar in a timely manner.

Returned Check Policy

If a bill is paid by personal check in order to pre-register and the check is returned for insufficient funds, the student will be dropped from all classes. The student will not be allowed to reregister for classes until after the account is settled. A registration hold will be placed on the student's record until the balance is resolved through an alternate payment. Alternate payment options are credit card (MasterCard and American Express), cash, money order or cashier/bank check. Future personal check payments will be held until funds have cleared through the student's bank. Students who abuse check payments may be barred from paying by personal check in the future. A returned check fee of \$35 will be charged.

Withdrawal from the University

General University policy for refund/credit of tuition for registered students who wish to withdraw from the University is based on prorated charges keyed to the date of actual withdrawal subsequent to the end of the add-drop period:

Date of Withdrawal	Refund/Credit
1 week	80%
2 weeks	60%
3 weeks	40%
4 weeks	20%
More than 4 weeks	none

These changes apply to students who leave to attend another college or university, who leave because of financial conditions, family or personal reasons, or as the result of University community standards sanctions.

Adjustments will be made only if the official withdrawal forms are properly filed by the student and processed by the University. Fees remain payable.

During Summer Session, no refunds are made after the second class, and no prorated refund/credit for withdrawal is granted.

If a student is dismissed or withdraws because of prolonged illness, the account will be rendered strictly according to the percentage ratio of the total number of days elapsed during the student's attendance to the total calendar days of the semester. A "prolonged illness" is one that must be attested to by a doctor's certificate to the effect that the illness is or was of such a nature as to require the student's absence for a period of three consecutive weeks.

If a student has made only partial payment of tuition and fees and the prorated charges exceed the partial payment, the additional amount is due and payable at the time of withdrawal. Students will not receive clearance from the University until all financial obligations have been met.

Any refund that is necessary as a result of withdrawal from the University will be made only by mail. This policy is separate from the Return of Title IV Policy for students who withdraw and have Federal Aid for that term.

The Return of Title IV Policy can be found on the Financial Aid Office website.

Students who cease attending classes during the term without officially withdrawing are considered as unofficially withdrawn. These students will lose 50% of their financial aid for that term.

Charges for Course Changes

Course schedules may be modified through the online student self-service or with an Adjustment to Schedule Form through the add-drop deadline. Payment for additional tuition incurred by a student as a result of such a change is due upon the execution of this schedule change. Students are required to monitor their accounts through the online self-service access and make on-time payments.

Any credit that appears on the student's financial account as a result of a dropped course may be applied toward charges for a subsequent semester or, if requested in writing, refunded directly to the student. No financial adjustment will be made for individual courses dropped after the change in program period.