

# MASTER OF HEALTHCARE ADMINISTRATION (M.H.A.)

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The Department of Interprofessional Health Sciences and Health Administration offers the Master of Healthcare Administration (M.H.A.), and Graduate Certificates in the following areas: Healthcare Administration, Global Health Management, Population Health Management and Practice Health Management. The M.H.A. degree requires 42 credits, while the each certificate program requires completion of 15 credits. Students who complete the Graduate Certificate in Healthcare Administration with a 3.0 GPA or higher can apply all earned credits toward the M.H.A. degree if they wish to continue their education. Courses are offered in the late afternoons and evenings, and online/hybrid to accommodate the schedules of working professionals.

The M.H.A. program is accredited by the Commission on Accreditation of Healthcare Management Education (CAHME) and is also a member of the Association of University Programs in Healthcare Administration (AUPHA), a national association of university-based educational programs, faculty practitioners, and provider organizations whose members are dedicated to continuously improving the field of health management and practice. Specific information regarding the M.H.A. program's application process, competencies, curriculum, and student achievement is available at the M.H.A. website (<https://www.shu.edu/academics/mha.html>).

## Healthcare Administration

Today's fast-changing healthcare system has a critical need for managers with advanced managerial competencies and leadership skills. Seton Hall University's Master of Healthcare Administration (M.H.A.) and Certificate in Healthcare Administration, Global Health Management, Population Health Management, and Practice Health Management prepare managers for leadership roles within the healthcare industry.

Housed in the Department of Interprofessional Health Sciences and Health Administration in the School of Health and Medical Sciences, the M.H.A. degree and the Graduate Certificate offerings are designed around the student's professional interests and career challenges. Providing a rigorous and thorough understanding of the healthcare environment, the programs address "real world" strategies and skills that will help managers make significant contributions to their organizations. Designed for early and mid-career professionals who wish to advance in their management career or individuals interested in pursuing a healthcare management position, it draws students interested in a broad array of health service organizations such as healthcare systems, hospitals, assisted living facilities, medical group practices, managed care organizations, home care agencies, pharmaceutical companies, management consulting firms and industries that supply services to healthcare organizations.

The 42-credit M.H.A. program may be completed in a 21-month period. The curriculum consists of courses designed to develop core competencies vital to the success of the contemporary healthcare manager. These courses address topics such as strategic leadership, population health, healthcare data analytics, financial management, healthcare ethics, and health policy. The Certificate in Healthcare Administration consists of six required courses for a total of 15 credits. This graduate certificate is designed for individuals who:

1. want to explore a career in healthcare management
2. possess a graduate degree and need to develop specific management skills, or
3. want to take some graduate courses without applying for the M.H.A. degree program.

Students who complete the Certificate in Healthcare Administration with a minimum 3.0 GPA or higher can apply all earned credits toward the MHA degree.

## M.H.A. On-campus and Online/Hybrid Formats

The Master of Healthcare Administration (M.H.A.) program is a 42-credit curriculum that is offered in two delivery formats: on-campus courses or online/hybrid courses. The use of online/hybrid designation attests to the three required intensive on-campus residencies for online education. Students choose to be admitted to either the on-campus format or the online/hybrid format and complete their degree requirements according to their selected format.

### M.H.A. On-campus

Students enrolled in the 42 credit M.H.A. on-campus format take courses during the late afternoon and early evening hours. The on-campus M.H.A. program may be completed in a 21-month time frame or with the approval of the student's advisor, the time-to-complete the degree may be extended. This latter option allows students to maintain their employment while they pursue the M.H.A. degree. All M.H.A. courses are offered each academic year to accommodate student scheduling needs. Students selecting the M.H.A. on-campus format do not enroll in M.H.A. online/hybrid courses.

Any MHA student requesting a waiver to take an online/hybrid course (1 course maximum) due to **only** this scheduling conflict (course not offered on-campus in their last semester and necessary for graduation) must seek advisor and program director's approval.

International students and Spring admits must adhere to the master course schedule which includes required summer courses to complete the program in 21-months.

### M.H.A. Online/Hybrid

Students selecting the 42 credit M.H.A. online/hybrid format complete all of their coursework online and at the three required on-campus intensive residencies. Online/hybrid M.H.A. students complete the degree in a 21-month time-frame. Required/intensive residencies are held at the beginning of the program (orientation), at one year into the program, (mid-residency), and at the completion of the program (final residency & graduation). The M.H.A. online/hybrid format is a cohort model and students selecting this format do not enroll in M.H.A. on-campus courses.

## Criteria for Admission to the M.H.A. Program

The following are prerequisites for admission to the program leading to the Master of Healthcare Administration degree (M.H.A.):

- graduate of an accredited college with a bachelor's degree;
- three letters of recommendation indicating that the applicant possesses the aptitude and ambition to complete a course

of study for the M.H.A. degree. Preferably, letters should be from current or previous employers and/or from last school attended;

- statement of goals and career interests;
- completion of an application for admission along with official transcripts from all undergraduate courses and, if applicable, graduate courses. Applicants with international degrees must have their academic records evaluated by a member agency of the National Association of Credential Evaluation Services (NACES) or the American Association of Collegiate Registrars and Admissions Officers (AACRAO);
- minimum cumulative GPA of 3.0 on a 4.0 scale in the coursework of the most recently conferred undergraduate or graduate degree (note: applicants with a cumulative GPA of 2.8-2.99 who have a minimum of 2 years post-degree healthcare experience are also encouraged to apply);
- curriculum vitae or resume; and
- If English is not the native language, a student must submit a Test of English as a Foreign Language (TOEFL) Score Report documenting an internet-based score of 90 or above. The International English Language Testing System (IELTS) can also be accepted documenting a score in the 6.5 band or above. Exception to this requirement may be granted if the applicant is a U.S. resident and a graduate of a U.S. college within the previous two years.
- International Students: The M.H.A. at Seton Hall University has always welcomed international students as members of its learning community. All students must meet the established admission requirements. M.H.A. protocols and policies are shared with the Director of the Office of International Programs to ensure compliance with all federal and university rules. All international students are required to complete 9 credits per semester per their visa and university requirements. Given the requirement of 9 credits of study per semester, international students are expected to follow the 21-month plan to finish within the time allotted by their visa. International students admitted to the M.H.A. program are responsible for obtaining their own housing and transportation as well as living expenses and any other incidental program expenses. Students who wish to enroll in HCAD 7991 Internship are required to obtain authorization from the M.H.A. Program Director and the Office of International Programs. Additionally, students are responsible for their own transportation to and from any internship site.

## Application Deadlines

Applicants may apply online (<https://www.shu.edu/graduate-affairs/applying.html>) at the Seton Hall University website. Applications are processed on a “rolling admission” basis with deadlines for the on-campus format of August 1 for the fall term and December 1 for the spring term and for the online/hybrid format July 15 for the fall term.

## Program of Study

The Master of Healthcare Administration program is a 42- credit curriculum with courses designed to develop core competencies vital to the success of the contemporary healthcare manager. The curriculum provides a synthesis of general management concepts and healthcare specific applications emphasizing analytic and management decision-making skills. Regardless of whether a student selects the on- campus or the online/hybrid learning option, the curriculum is the same.

The 42 credits required for the degree are designed to be taken in a proscribed sequence and prerequisites are included in the catalogue

course descriptions. The degree requirements below are listed in numerical order, not the required sequence.

## Degree Requirements

Code	Title	Hours
HCAD 6002	Res Methods and Stat Analysis	3
HCAD 6005	Financial-Managerial Acct-Cost	3
HCAD 7513	Healthcare Management	3
HCAD 7519	Population Health Management	3
HCAD 7530	Change Mgmt - Innovation Hlth	2
HCAD 7520	Healthcare Data Analytics	3
HCAD 7521	21st Cent Healthcare System	2
HCAD 7522	Healthcare Policy	2
HCAD 8515	Health Economics	2
HCAD 8517	Strat Plan Mkting Hlthcare Org	3
HCAD 8518	Legal - HR Issue in Healthcare	3
HCAD 8521	Quality - Risk Mgmt Healthcare	3
HCAD 8523	Ethics in Healthcare Admin	2
HCAD 8530	Emerg Mgmt for HC Profess	2
HCAD 8720	Professionalism - Leadership I	1
HCAD 8721	Professionalism - Ldrship II	1
HCAD 8722	Professionalism-Leadership III	1
Select one of the following Capstone options:		3
HCAD 7991	Internship	
HCAD 7992	Practicum	
HCAD 7993	Research Seminar	
HCAD 7997	Project Completion	
HCAD 7998	International Capstone	
<b>Total Hours</b>		<b>42</b>

MHA Students must complete a 3-credit Applied Research and Practice (Capstone) experience toward the end of their course of study. The requirements depend on the student's managerial experience. The options are an internship/field placement (HCAD 7991 Internship), a practicum (HCAD 7992 Practicum), or the research seminar (HCAD 7993 Research Seminar). Online/hybrid students have an additional option of completing a Capstone Project (HCAD 7997 Project Completion). A new option, HCAD 7998 International Capstone International Capstone may be available Spring 2024.

## Hybrid/Online Program

Course	Title	Hours
<b>First Year</b>		
<b>First Semester</b>		
Fall Semester		
HCAD 8720	Professionalism - Leadership I (Orientation Residency)	1
HCAD 7521	21st Cent Healthcare System	2
HCAD 6002	Res Methods and Stat Analysis	3
<b>Hours</b>		<b>6</b>
<b>Second Semester</b>		
Winter Semester		
HCAD 7513	Healthcare Management	3
<b>Hours</b>		<b>3</b>
<b>Third Semester</b>		
Spring Semester		
HCAD 6005	Financial-Managerial Acct-Cost	3
HCAD 7530	Change Mgmt - Innovation Hlth	2

HCAD 7522	Healthcare Policy	2
<b>Hours</b>		<b>7</b>
<b>Fourth Semester</b>		
Summer Semester		
HCAD 7520	Healthcare Data Analytics	3
HCAD 8515	Health Economics	2
HCAD 8530	Emerg Mgmt for HC Profess	2
<b>Hours</b>		<b>7</b>
<b>Second Year</b>		
<b>First Semester</b>		
Fall Semester		
HCAD 8721	Professionalism - Ldrship II (Mid-Residency)	1
HCAD 7519	Population Health Management	3
HCAD 8518	Legal - HR Issue in Healthcare	3
<b>Hours</b>		<b>7</b>
<b>Second Semester</b>		
Winter Semester		
HCAD 8517	Strat Plan Mkting Hlthcare Org	3
<b>Hours</b>		<b>3</b>
<b>Third Semester</b>		
Spring Semester		
HCAD 8521	Quality - Risk Mgmt Healthcare	3
HCAD 8523	Ethics in Healthcare Admin	2
HCAD 7997	Project Completion	3
HCAD 8722	Professionalism-Leadership III	1
<b>Hours</b>		<b>9</b>
<b>Total Hours</b>		<b>42</b>

HCAD 8521	Quality - Risk Mgmt Healthcare	3
<b>Hours</b>		<b>9</b>
<b>Total Hours</b>		<b>42</b>

## On-Campus Program

Course	Title	Hours
<b>First Year</b>		
<b>First Semester</b>		
HCAD 6002	Res Methods and Stat Analysis	3
HCAD 6005	Financial-Managerial Acct-Cost	3
HCAD 7521	21st Cent Healthcare System	2
HCAD 8720	Professionalism - Leadership I	1
<b>Hours</b>		<b>9</b>
<b>Second Semester</b>		
HCAD 7513	Healthcare Management	3
HCAD 7530	Change Mgmt - Innovation Hlth	2
HCAD 7520	Healthcare Data Analytics	3
HCAD 8721	Professionalism - Ldrship II	1
<b>Hours</b>		<b>9</b>
<b>Summer</b>		
HCAD 7522	Healthcare Policy	2
HCAD 8523	Ethics in Healthcare Admin	2
HCAD 8530	Emerg Mgmt for HC Profess	2
<b>Hours</b>		<b>6</b>
<b>Second Year</b>		
<b>First Semester</b>		
HCAD 7519	Population Health Management	3
HCAD 8515	Health Economics	2
HCAD 8722	Professionalism-Leadership III	1
HCAD 7991	Internship	3
<b>Hours</b>		<b>9</b>
<b>Second Semester</b>		
HCAD 8517	Strat Plan Mkting Hlthcare Org	3
HCAD 8518	Legal - HR Issue in Healthcare	3